**ENVIRONMENTAL MANAGEMENT Document Reference C11**

The following systems and procedures are in place in relation to the timber treatment activity.

**1 Operational procedures**

General operational procedures are available in the form of the Arch Timber Protection ‘Treat Right’ Plant Operator and Site Management training manual. The full manual is not reproduced in this application, however a summary of the information included in the manual is as follows:

* The structure and enemies of wood.
* Preservatives, preservation and timber treatment specifications.
* Good treatment practice.
* Operation and maintenance of treatment plant.
* Environmental protection.
* Personal health and safety.

**2 Planned preventative maintenance.**

Routine preventative maintenance and is undertaken by both Treatment Plant Operators and site maintenance staff. Breakdown and repair work is also undertaken by the maintenance staff with assistance from Arch Timber Protection Engineers when required. The ‘Autotreater’ system can also be accessed on-line by Arch Engineers to monitor plant performance and troubleshoot any problems.

**3 Training**

All staff authorised to operate the timber treatment vessels are trained by Arch Timber Treatment. Refresher training and recertification takes place every three years. A list of staff authorised to operate the equipment and their training certificates are held on site.