

## Consultation Plan for the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan (Updated 26<sup>th</sup> January 2021)

### 1. Overview

- 1.1. The consultation on the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan has been informed by the Council's current and emerging Statement of Community Involvement (SCI).
- 1.2. This consultation is the sixth significant stage of public and stakeholder involvement in the Local Plan Review. The main objective of this stage of consultation is to invite representations on the soundness and legal compliance, including the duty to co-operate, of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan, before it is submitted for examination by a Planning Inspector. Further information on these matters is provided within the **Representation Form: Guidance Note**.
- 1.3. The Regulation 19: Pre-Submission Draft of the Shropshire Local Plan represents a full draft of the Local Plan. It identifies a vision and framework for the future development of Shropshire to 2038; addresses needs and opportunities in relation to housing, the local economy, community facilities and infrastructure; and seeks to safeguard the environment, enable adaptation to climate change and helps to secure high-quality and accessible design. It contains:
  - Draft strategic policies which set the priorities and framework for the Local Plan;
  - Draft 'strategic' implementation policies and more 'detailed' draft policies for managing development;
  - Draft settlement policies which provide draft strategies and draft guidelines for the settlements of Shropshire, including where appropriate identifying draft proposed site allocations; and
  - Draft strategic settlement and draft strategic site policies which identify these draft proposed sites and provide draft strategies and draft guidelines for their development.
- 1.4. A Regulation 19: Pre-Submission Draft of the Policies Map, consisting of an draft Overview Map for Shropshire and a range of more detailed draft Inset Maps, has also been prepared alongside the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan. The Regulation 19: Pre-Submission Draft of the Policies Map illustrates where locational specific policies apply and the where land is allocated for specific uses.
- 1.5. In addition to the Pre-Submission Draft of the Shropshire Local Plan, Shropshire Council is also seeking representations on:
  - The Sustainability Appraisal of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan, which assesses the extent to which the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan will help to achieve relevant environmental, economic and social objectives, when judged against the alternatives.
  - The Habitats Regulations Assessment of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan, which considers the impact on internationally designated nature conservation sites.

- 1.6. The Regulation 19: Pre-Submission Draft of the Shropshire Local Plan has also been subject to an Equality and Social Inclusion Impact Assessment.
- 1.7. Extensive supporting documents and evidence has been prepared to inform the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan.
- 1.8. **Representations can be made on any of the supporting documents and evidence by relating them to the resulting paragraph, policy (including its explanation), site or policies map in the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan.**
- 1.9. The consultation forms part of the 'pre-submission representation' stage which is intended to provide an opportunity to make representations on the 'soundness' and 'legal compliance', including the duty to co-operate, on the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan.
- 1.10. The SCI identifies the preparation of the documents at the 'pre-submission representation' stage as an mandatory stage of the plan making process. The Council are therefore meeting the requirements of the SCI through the preparation of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan.

## 2. Making Representations

- 2.1. In response to the current lockdown restrictions, which came into force on the 5<sup>th</sup> January 2021, the representation period has been extended. The representation period now runs from Friday 18<sup>th</sup> December 2020 - Friday 26<sup>th</sup> February 2021. **All representations must be made by 5:00pm on Friday 26<sup>th</sup> February 2021.**

## 3. Notification

- 3.1. The Council will notify all those currently on the consultee database by e-mail. This represents approximately 4,000 contacts made up of local and national organisations, individuals, parish and town councils, adjoining authorities (including adjoining parish and town councils), statutory bodies (such as the Environment Agency), agents and developers, interest groups, and anyone else who has asked to be included on this list.
- 3.2. The Council will inform Shropshire's Parish and Town Councils via the Association for Local Councils (ALC).
- 3.3. The Council will issue a Press Release shortly before the start of the consultation. There may be a further opportunity to issue a subsequent press release towards the end of the consultation period to ensure people are aware of the end date.

## 4. Viewing the Documents

- 4.1. In line with the SCI and previous successful consultations, this will primarily be a web-based consultation with the consultation material available for inspection on the Shropshire Council website [www.shropshire.gov.uk](http://www.shropshire.gov.uk)
- 4.2. The Regulation 19: Pre-Submission Draft of the Shropshire Local Plan, Regulation 19: Pre-Submission Draft of the Policies Map (consisting of a draft Overview Map for Shropshire and a range of more detailed draft Inset Maps), Sustainability Appraisal of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan (including site assessment appendices) and Habitats Regulations Assessment of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan are available via the 'Get Involved' section of the Shropshire Council Website: <https://shropshire.gov.uk/get-involved/Reg-19-Pre-Submission-Draft-Local-Plan>.

This 'Get Involved' Page also provides links to pages providing other supporting documents and evidence.

- 4.3. Supporting documents including evidence base documents and details of previous consultations are available to view via links from the Shropshire Local Plan Review pages of the Shropshire Council Website: <https://shropshire.gov.uk/planning-policy/local-planning/local-plan-review/>
- 4.4. *Please Note: Until the lockdown restrictions came into force on the 5<sup>th</sup> January 2021, the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan and its supporting documents were also available to view electronically using available computer/tablet facilities at the 'Shropshire Local' Shop in the Darwin Shopping Centre, Shrewsbury; at specified Shropshire Libraries (Albrighton, Bayston Hill, Bishop's Castle, Bridgnorth, Broseley, Church Stretton, Cleobury Mortimer, Craven Arms, Ellesmere, Gobowen, Highley, Ludlow, Market Drayton, Much Wenlock, Oswestry, Pontesbury, Shifnal, Shrewsbury, Wem and Whitchurch); and at the Councils main office at: Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND, during each facilities specified opening times and subject to the availability of computer/tablet facilities, use of which may have been by appointment.*
- 4.5. *Hard copies of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan was also available to view at the above Shropshire libraries and Shropshire Council's main office at 'The Shirehall', during each facilities specified opening times, subject to availability and in some instances by appointment.*
- 4.6. **However, as a result of current lockdown restrictions, which came into force on the 5<sup>th</sup> January 2021, it is not currently possible to use computer/tablet facilities at the 'Shropshire Local' shop; Shropshire libraries or Shropshire Council's main office 'The Shirehall', to view the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan and its supporting documents. It is also not possible to view hard copies of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan at the Shropshire libraries or Shropshire Council's main office 'The Shirehall'.**
- 4.7. If these restrictions are lifted to the extent that they allow these facilities to re-open to the public, then these opportunities to view the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan and its supporting documents will again become available (subject to compliance with any other Covid 19 related restrictions). Any changes to the availability of these facilities will be documented on the Shropshire Council Website: <https://shropshire.gov.uk/get-involved/Reg-19-Pre-Submission-Draft-Local-Plan>.
- 4.8. In the absence of access to these facilities, if you wish to view the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan and its supporting documents, in the first instance please seek to view them on the Shropshire Council Website using the above links.
- 4.9. If you do not have access to the internet, Shropshire Council can, on request, provide a paper copy of all or part the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan document and the two-part representation form in the post. In these circumstances please call the following number: 0345 678 9004.
- 4.10. To ensure the best use of resources Shropshire Council will consider requests for paper copies of all or part of the Regulation 19: Pre-Submission Draft of the Shropshire Local Plan document and the two-part representation form on a case by case basis and may be required to apply a charge in order to cover costs of printing and postage.

## 5. Making Representations

- 5.1. A two-part Representation Form, adapted from the Planning Inspectorate's model form, will be available for all interested parties to complete and submit.
- **Part A Representation Form:** Personal details (need only be completed once).
  - **Part B Representation Form:** Your response(s) (please fill in a separate Part B Representation Form for each representation you wish to make, relating it to the relevant paragraph, policy (including its explanation), site or policies map).
- If when completing the Part B Representation Form you require more space than allowed, please continue on a separate sheet and submit it alongside the Part B Representation Form. If you are completing more than one Part B Representation Form, please ensure it is clear to which Part B Representation Form any additional sheets relate.*
- 5.2. Completed Representation Forms and other correspondence can be submitted by emailing: [Planningpolicy@Shropshire.gov.uk](mailto:Planningpolicy@Shropshire.gov.uk)
- If submitting your own response, please enter your last name in the subject field of the email;*  
*If submitting a response on behalf of a client, please enter their last name in the subject field of the email.*
- 5.3. Completed Representation Forms and other correspondence can also be submitted by post to:  
**Shropshire Council, Planning Policy & Strategy Team, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND**
- 5.4. Our preference is for people to respond using the two-part Representation Form via email to: [Planningpolicy@Shropshire.gov.uk](mailto:Planningpolicy@Shropshire.gov.uk)

## 6. Meeting

- 6.1. In using limited resources effectively, it is proposed that officers will take part in appropriate ALC Area Committee Meetings (dates to be agreed) as it is acknowledged that Town and Parish Councils are important local consultees and offer a conduit into wider local communities.
- 6.2. Where possible, officers may also take part in meetings of the Shropshire Business Board and Developer Forums, along with other suitable opportunities with local organisations, to discuss the consultation document.