



Notes on the South Advisory Group Meeting held on Monday 18 May at The Gateway, Craven Arms

Attendees:

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| Carole Croxford (CC) | People2People Team Manager - South |
| Michelle Hodnett (MH) | People2People Occupational Therapy Assistant (Advanced) |
| Alison Toulson (AT) | People2People Senior Social Worker |
| Katherine May (KM) | ASC Development Support Worker |

Apologies and non-attendees:

Katie Smith, Service User & MiR Board Member was unable to attend.
Three carers had previously indicated an interest in attending.

| Agenda item | Notes | Planned action & by whom |
|-------------|---|--------------------------|
| 1 | <i>Introductions and welcome</i> Those present introduced themselves. | |
| 2 | <i>Let's Talk Local! – Let's make this work!</i> Data previously compiled was provided to attendees. In Craven Arms, the Community Centre was considered a suitable other venue that was easy for members of the public to enter. CC shared that the Community Contact Team (CCT) is involved in the drop-in aspects of the Hubs. CCT has designed fliers and distributing them. Drop-in facility at the end of Hub appointments begin in June in Oswestry followed at two weekly intervals in Ludlow and Shrewsbury. | |
| 3 | <i>Looking forward: Organisations/services that can join up with to make the hubs more sustainable</i> It was shared that Louise Dixon has done some work on partnership, linking with other partners who might make themselves available for the | |

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| | drop-in aspect of Hubs. Housing and Benefits colleagues are already linking with the Hub team in south Shropshire. | |
| 4 | <i>Generating interest/commitment for SAG</i> It was considered necessary that attendees and potential attendees (carers and service users) fully understand the purpose and nature of the South Advisory Group prior to generating ideas for a higher level of carer, service user or professional engagement. | KM to seek this information and provide to attendees. |
| 5 | <i>Recommendations for Making it Real and People 2 People</i> Those present sought some further clarification regarding the purpose, aims and objectives of the local Advisory Groups in order for individuals to understand the part they each fulfil when attending. KM undertook to find the information that will be helpful to those present and any future attendees. | KM to circulate with notes from this meeting. |
| 6 | <i>Any Other Business:</i> The next meeting in July: as agreed at the previous meeting, the South Advisory Group hoped to listen to <i>real</i> calls made to our First Point of Contact enquiries team. Attendees will be invited to share what they think of the service. | |

Date of next meeting: Wednesday, 22 July 2015 between 13:15 and 14:45
At: The Gateway, Craven Arms